

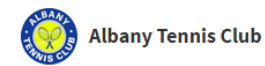
Reserving a Tennis or Pickleball Court at ATC Using the Club Automation System



1. Go to <https://albanytennisclub.org> and click the Court Reservations/Member Login button.
2. Login to your account for member portal access. If your e-mail address does not allow access, please contact the ATC office.
3. Select "Reserve a Court".
4. See the next page for detailed instructions.

Thank you for your patience while we bring the Club Automation court scheduler online. Feel free to "Contact Us" with questions or issues with your reservation.

Note that the member portal can be used to update your account information, review and pay your bill, and register for classes (junior class registration coming soon) or group events.



- Home
- View My Info
- Buy Gift Cards
- Reserve a Court
- Register for Classes
- Group Activities
- View My Statement
- Pay my Bill
- Packages
- Account Access
- Notifications
- Contact Us



Current Balanc
House Charge

CLUB ANN

Starting Ja
May 19, 2020

Reserving a Tennis or Pickleball Court at ATC



1. Choose your reservation date
2. Choose either tennis or pickleball
3. "Reserve a Court"
4. Add ALL of the players that will be playing, including guests
5. Choose your reservation time from the court schedule
6. "Save Reservation"

The screenshot shows the ATC reservation system interface. At the top, there are tabs for "Tennis", "Pro Shop", and "Pickleball", with "Pickleball" selected. Below this is the "ATC" header and a date selector for "WEDNESDAY 01/25/2023". A "Reserve a Court" button is highlighted. Below the button, there is a section for "Who will play on this court?" with two players listed: "Lukasz Jaworski (Host)" and "Tennis Non-Member". There are also dropdown menus for "Bill guest reservation charge to host" and "Bill guest fee to host". A "Save Reservation" button is visible, along with "Cancel Reservation" and "Reservation Summary" links. At the bottom, there is a court schedule grid with columns for "Court 1 (Indoor)", "Court 2 (Indoor)", and "Court 3 (Indoor)", and rows for "6am", "7am", and "8am". A purple shaded area is visible in the 7am slot for Court 1.

Notes:

- Courts can be reserved in 15 minute increments for 30 – 90 minutes for tennis and 30 – 120 minutes for pickleball.
- Prime-time tennis courts (M-Th, 5pm – 8pm) must be reserved from 5 or 5:15 – 6:30 or from 6:30 – 8 unless reserving on the same day of play.
- Court 3 cannot currently be reserved on-line for tennis. Contact the office for court 3 tennis reservations.
- Guest fees should always be billed to a member.
- If a guest is not in the system, please contact the office to have a guest profile created.